Cheat sheet for Secondary Characters

Name
Relationship to the main character
How does this character reflect the main character?
How does this character reveal main character's flaw/lie?
How does this relate to the theme?
What is this character's personal goal?
How is the main character standing in the way?
What will the main character learn from this character?
This character is a protagonist or antagonist force and what is the goal?
Physical description, other notes.